



B.S.N.V. P.G. COLLEGE, CHARBAGH, LUCKNOW

Affiliated to the University of Lucknow | Government-Aided Institution

FEE REFUND APPLICATION FORM **SESSION 2026–27**

Registration ID: _____ Course/Programme: _____

Name of Student: _____ Mobile No.: _____

Father's/Mother's Name: _____

University Registration/Enrolment No.: _____ Admission Date: _____

REFUND / ADMISSION DETAILS

Reason for Refund/Withdrawal:

Have you participated in the counselling/document verification process? ☐ Yes ☐ No

DOCUMENTS TO BE ENCLOSED

(All enclosures must be self-attested by the candidate)

- | | | |
|-----------------|---------------------------------|-----------------------------------|
| 1. Fee Receipt | 2. Admission/Registration Form | 3. Bank Passbook/Cancelled Cheque |
| 4. Aadhaar Card | 5. I-card/Lab Card/Library Card | 6. University Allotment Letter |

Guardian Signature
Date:

Student Signature

Fee Refund Policy

1. Registration Fee will not be refunded.
2. The fee refund request shall be entertained if made within 30 days from the date of admission.
3. Fee refund is subject to a 20% deduction in total fee if the candidate has not appeared in the counselling.
4. If a refund request is made after confirmation of the seat in counselling, only the Enrolment and Examination fee will be refunded.
5. All rights pertaining to any dispute regarding refund shall be reserved with College authorities.

FOR OFFICE USE ONLY

Approved Refund Amount: ₹ _____

Clerk

Accountant

PRINCIPAL

Secretary/Manager

Note: Refund shall be processed as per the applicable University/College fee-refund rules and within the prescribed period, wherever applicable